



**Gift Letter**

Date: \_\_\_\_\_

To Whom It May Concern:

This letter confirms the undersigned is making a gift of \$ \_\_\_\_\_ to:

\_\_\_\_\_  
*(print names of recipients)*

For use toward the purchase of the property located at:

\_\_\_\_\_  
*(address of the property being mortgaged)*

We the undersigned, Recipients and Donors, hereby certify that:

- No part of this gift is being provided by a third party having any interest (direct or indirect) in the sale of the subject property;
- The money is a genuine gift and does not have to be repaid; and
- The donor is an immediate family member

**Recipients**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Donors**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Relationship: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Verification of Gift Source (needed only if Donor is in possession of funds)**

Choose one of the options below to verify sufficient assets to cover the amount of the gift.

1. Bring this form to your bank/trust company and have them fill out the bottom of this form; or
2. Attach copies of bank or investment statements showing funds are available for the amount being given.

Bank/Trust Company Name/Address (stamped):

\_\_\_\_\_  
Signature of Representative